



SPORTS CLUB / YOUTH GROUPS BOOKING APPLICATION FORM

This form has been designed for sports clubs, youth groups or associated bodies that wish to make a regular booking with the Ballymacash Sports Academy (BSA). The BSA was formed from Ballymacash Rangers Football Club in 2017 and has clearly identified aims and objectives which are written into the Rules of Ballymacash Sports Academy Ltd.

DETAILS

1. Name of Sports Club/ Organisation _____
2. Contact Name _____
3. Contact Email Address _____
4. Contact Phone Number _____
5. Website or Facebook Page Details _____

BOOKING REQUEST

6. Please provide details of your requested booking dates and times.

Preferred Day or Dates Required	Single, Weekly or Monthly Booking	Preferred Time Slot or Time Slots required.	Full Pitch or Half Pitch Required

7. Are there any dates in the next six months that will not be required?
8. Does your Sports Club or society have Child Welfare Protection Policies in place?
YES/NO
9. Are you willing to provide the BSA with a copy of the Child Welfare Protection Policies?
YES/NO

10. Does your Sports Club or society have a Valid Club Insurance Policy or Public Liability Insurance (Minimum Indemnity of £5 million required) in place?

YES/NO

BOOKING TEAM

The BSA and BRFC BOOKING TEAM will assess club applications weekly and will endeavour to respond as quickly as possible to all enquiries.

In the event that your application to book the facilities is unsuccessful or the dates requested are not available we may propose alternative options for you to consider.

All applications will be considered against the Objectives of the BSA and the Strategic Development Plans of Ballymacash Rangers Football Club.

Note: This booking application is not confirmed until this form is completed and is submitted. A copy of Child Protection Policy or Insurance Documents may be requested.

Booking Confirmation and invoice will be sent in writing with specific booking terms and payment details.

Payments –

All payments are required to be made no less than 48 hours in advance of your booking.

For multiple weekly bookings one payment can, be made to cover all, and is required to be made no less than 48 hours in advance of your first booking of that week.

Bookings need to be applied for and renewed annually and will be reviewed by the Booking Team.

The Applicant hereby agrees to be bound by the terms and conditions of the BSA pitch Hire Facilities. Cancellations must be made in writing with 48 hours' notice.

Regular cancellations that result in lost revenue for the BSA may result in the booking being reviewed and terminated in writing at any time.

Signature of applicant _____

Date _____

During the COVID 19 Pandemic and to comply with a 'slow start up phase' in managing the returning BRFC restricted youth set up long term bookings will not be confirmed until September 2020.